



74 Main Street
Bangor, Maine 04401
(207) 262-7200
www.mainediscoverymuseum.org

Dear Parents:

Thank you for enrolling your child in camp at Maine Discovery Museum. Please read the following information carefully. We are happy to answer any questions you may have so please do not hesitate to contact us.

Please fill out and return a copy of the **Camp Medical & Permission** form prior to the start of camp.

Payment & Refund Policies

- **A \$50 deposit per camp/per child is required to reserve your spot.**
- **Full payment is due two weeks before the start of camp.**
- Your child's camp registration is confirmed upon receipt of payment.
- Your membership must be active at the start of camp to receive the **member discount**.
- **There are no refunds for last minute cancellations.**
- If the museum receives at least two weeks' notice, credit will be applied to a future program.
- A fee of \$5 each quarter hour will be added to your account if you arrive late for pick-up.
- If your child is sent home sick and is unable to return the following day we will work with you to apply payment to a future camp.

Summer Camp registration is by the week only. During winter and spring vacation camps children may sign up by the day or for the week.

Drop-off & Pick-up

- **Full day camps run from 8 AM - 4 PM.**
- Children can be dropped off **as early as 7:45 AM.**
- You must come into the museum to sign your child in/out with a staff member.
- We cannot assume responsibility for children dropped off outside the museum and will not send children out of the museum without a parent/guardian.
- If any person other than the custodial parent/guardian is picking up a child, you must provide a written note in advance. We may ask for picture I.D. from unfamiliar persons picking up children. We will not release children to anyone under the age of 18.
- Absent or late? Please call **(207) 262-7200** and speak to a camp teacher or manager.
- **Camp ends at 4pm with pick up from 3:30 PM – 4 PM.** If you are going to be late picking up please let us know as soon as possible. There will be a 5-minute grace period, after which parents will be charged a **late fee** of \$5.00 per quarter hour late.



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Dress

- Please dress your child appropriately: old clothes for painting activities, a sweatshirt, comfortable, safe shoes.
- **Please put your child's name on all belongings.**

Food

- MDM will provide a morning snack. Please pack a cold lunch and afternoon snack.
- We will make reasonable efforts to accommodate children with food allergies but prefer you provide all meals in case of life-threatening allergies.
- **Please don't send food containing peanut butter or any other nut products.**

Our Staff

- All camp teachers are finger printed and background checked.
- We encourage you to take the time to meet your camp teachers and ask them any questions you have.
- We occasionally have volunteers help out with camp. These specially selected volunteers are either education students, interns, or high school seniors. Their responsibilities are limited to assisting children during projects and activities, encouraging them with play, and providing escorts to and from bathrooms and water fountains.

MDM does not provide one-on-one supervision. If your child requires a one-on-one aid during the school day, we may require an aid with your child during camp at the parent's expense.

More:

- Should we have to cancel a camp day due to inclement weather, insufficient enrollment or other emergency situation; we will make every effort to notify you as soon as possible.
- Leave toys, games, trading cards, cell phones, money etc. at home.
- If your child is showing signs of illness, please keep him/her home. **Children may not attend camp with a fever of 100 degrees Fahrenheit or higher and must be fever-free for 24 hours before returning to camp. Children must stay home for at least 24 hours after vomiting.**

If you have questions, please contact us (207) 262-7200.