

POSITION PURPOSE

Reporting to the Director of Education, Maine Discovery Museum (MDM) Summer Camp Educators are energetic, kind, patient, creative, and organized team players with a strong commitment to delivering the highest quality camp experience to diverse youth. MDM Summer Camp Educators are responsible for creating a safe and fun environment, and engage all campers with meaningful, student-focused STEAM content. All MDM staff take part in a culture of teamwork, flexibility, communication, science, and play to deliver exceptional experiences for all that attend.

POSITION SUMMARY

Prepare and facilitate fun, highly engaging, hands-on STEAM activities and presentations for learners of various ages while maintaining a safe and supportive environment for all.

- Facilitate pre-planned project- and object-based STEAM activities and curriculum based on MDM's educational mission and vision.
- Inspire curiosity and excitement about STEAM and teach and model scientific inquiry skills.
- At all times maintain a clean, organized learning space using assigned instructional materials and supplies.
- Lead daily morning meetings with campers to set expectations, address issues, reinforce safety rules, behavioral expectations, and share the daily schedule.
- Supervise and monitor campers at all times to ensure safety and appropriate behavior: Guide students to maintain positive and appropriate behaviors in the classroom and during free play in the museum.
- Calmly and professionally address accidents, incidents, and injuries.

Be a knowledgeable, professional, supportive and kind resource for parents and families:

- Keep record of daily attendance and facilitate safe daily check in/checks out of campers.
- Communicate with parents prior to, during, and following day camp sessions:
 - o Highlight positive daily events and activities and personal achievements,
 - o Discuss concerns and behavior improvement plans if needed and seek assistance from supervisors when appropriate or needed,
 - o Contact parents in case of illness or emergency.

Work with MDM staff to support the Museum and promote the Museum's mission:

- **Be approachable by staff about concerns and issues with camp.**
- Lead & encourage campers to be good stewards of the Museum:
 - o Set clear expectations and encourage kindness, inclusion, and respect,
 - o Follow museum rules and encourage campers to be good role models for museum visitors,
- Promote the Power of Play and set an example by encouraging creativity, curiosity, and imagination.

POSITION REQUIREMENTS

- Genuinely cares about children, their growth and development.
- Previous counselor, classroom teaching and/or classroom management experience required.
- Ability to demonstrate lesson/activity planning and implementation.
- Experience leading STEAM and science-based hands-on activities or willingness to learn.
- Demonstrate the ability to maintain a clean, safe work environment.
- Work well with teammates and supervisors.
- Reliable and able to adhere to schedules.
- Ability to problem solve and decide when to involve others.
- Current First Aid/CPR certification preferred.
- Must be able to pass a drug screen and criminal background check.

PERSONAL ATTRIBUTES

- Highly energetic, engaging, and personable; enjoys working with children as well as adults.
- Dependable and organized with time management skills.
- Self-directed and accountable for own actions.
- Seeks to learn and grow both personally and professionally.
- Enthusiastic, patient, kind, and creative.
- Able to stand, walk, and be active with children and adults for extended periods of time.
- Able to lift up to 40 pounds regularly.

ADDITIONAL POSITION DETAILS

- **Seasonal, full time, hourly position: starting July 10, 2023 – ending August 25, 2023***
Additional paid training and preparation time will be required and scheduled **prior to the first week of camp*
- Ideal candidates will commit to all 7 weeks of camp, but scheduling accommodations may be available. Please discuss ALL summer scheduling needs at time of interview.

Regular Camp Schedule Monday – Friday

- **Shifts: 7:30/8am - 4/4:30pm** with a 30 minute unpaid break
- Camp teachers are required to commit to 5 full days of work per week (Mon-Fri)
- **Starting compensation: \$16.00 - \$18.00 / hour depending on experience**

HOW TO APPLY:

To apply for the seasonal Summer Camp Educator position, please fill out a Maine Discovery Museum job application and email it to tplummer@mainediscoverymuseum.org.

The Maine Discovery Museum is an Equal Opportunity Employer always providing equal opportunity without regard to race, color, religion, sex, gender identity or expression, sexual orientation, age, national origin, disability, genetic information, veteran status or any other basis protected by applicable federal, state or local law.